

**STUDENT TRANSPORTATION EMPLOYEE REQUIREMENTS,  
TRAINING AND RESPONSIBILITIES**

**Part I—School Bus Drivers**

The school bus driver is responsible for safeguarding the lives of children in performance of his/her duty. The work requires physical strength, mental poise, ability to cope effectively with emergencies, excellent driving skills and an ability to relate positively with students.

All school bus drivers must hold a valid school bus operator license endorsement issued by the Maine Secretary of State.

**A. Annual Physical Examination**

All drivers operating a vehicle designed to carry 10 or more passengers must undergo an annual physical examination as required by the Uniform School Bus Standards and submit the completed School Bus Driver Physical Examination Form to the Superintendent/designee. Physical examinations shall be conducted by a physician selected by the school unit and paid for by the school unit.

If a driver wishes to select a different physician, the physician selected by the driver must be approved in advance and the examination shall be conducted at the driver's own expense.

Examinations must be completed annually. New and substitute bus drivers must complete the examination before beginning their driving duties.

**B. Drug and Alcohol Testing**

School bus drivers will participate in drug and alcohol testing as required by applicable federal and state laws.

**C. Annual Motor Vehicle Records Check**

Each school bus driver operating a vehicle carrying 10 or more passengers shall undergo an annual state motor vehicle records check.

**Part II - Other Employees with Student Driving Responsibilities**

The Superintendent/designee is directed to obtain quarterly motor vehicle records checks for any school employee who transports students as part of their regular duties.

Legal Reference: 49 CFR Parts 40 and 382  
26 MRSA §§ 681(8)(B); 685(2); 689  
Uniform School Bus Standards, 081(6)

Cross Reference: EEAEAA - Drug and Alcohol Testing of Bus Drivers  
EEAEAA-R - Drug and Alcohol Testing of Bus Drivers—  
Administrative Procedure

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