

SCHOOL DISTRICT ANNUAL REPORT

The Superintendent is directed to prepare an annual report concerning the diverse activities of the school unit, including any recommendations for school system improvements. Such report shall be presented to the Board of Directors by **[school unit should insert desired date]**.

The annual report shall include but is not limited to the following categories: student and staff accomplishments and activities, evaluation of curriculum/instruction, student test scores, current staff and enrollment figures, budget, and condition of school facilities/equipment.

The report shall be one of several communication tools used to inform school staff, parents, and the community about school unit progress and conditions.

Legal Reference: 20-A MRSA § 1055

Adopted: June 11, 2012