

## **NOTIFICATION OF BOARD MEETINGS**

It shall be the policy of the Board to announce all meetings publicly. Except in the event of rare emergencies, such announcement will be made by the Superintendent/designee in ample time to allow public attendance and shall be disseminated in a manner reasonably calculated to notify the general public.

Whenever possible, Board members shall receive notice of special or emergency meetings at least 24 hours in advance. Such notice shall include the date, time, location and purpose of the meeting. The Superintendent/designee shall, whenever practical, notify local representatives of the media by the same or faster means as used to notify Board members.

Notice of budget meetings shall also be sent to town officials and the local media with an invitation to attend.

Legal Reference: 1 MRSA § 401 et seq.

Cross Reference: BE - School Board Meetings

Adopted: May 7, 2012